



COUNTY OF LOS ANGELES

DEPARTMENT OF PARKS AND RECREATION

*"Creating Community Through People, Parks and Programs"*

Russ Guiney, Director

March 14, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF APPROPRIATION ADJUSTMENT AND  
AUTHORIZATION FOR THE INTERNAL SERVICES DEPARTMENT  
TO ISSUE PURCHASE ORDERS FOR THE PURCHASE AND INSTALLATION  
OF EQUIPMENT AT VARIOUS WATER PLAY AREAS  
(First District, 4-Vote Matter)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT  
YOUR BOARD:**

1. Find that the purchase and installation of water play area equipment at Bassett, Dalton, Allen Martin, Amelia Mayberry, Rimgrove and Sunshine Parks is categorically exempt from the California Environmental Quality Act (CEQA) according to a Section of the State CEQA Guidelines and Class of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, cited herein.
2. Approve the Department of Parks and Recreation's request and authorize the Internal Services Department (ISD), as the Purchasing Agent, to issue purchase orders for the purchase and installation of equipment for various water play areas as follows:
  - Bassett Park Splash Pad (C.P. No. 69491)
  - Dalton Park Splash Pad (C.P. No. 69493)
  - Allen Martin Park Splash Pad (C.P. No. 69494)
  - Amelia Mayberry Park Splash Pad (C.P. No. 69513)
  - Rimgrove Park Splash Pad (C.P. No. 69495)
  - Sunshine Park Splash Pad (C.P. No. 69498)
3. Approve the attached appropriation adjustment to add funding to the projects based on current estimated costs.

### **PURPOSE OF RECOMMENDED ACTION/JUSTIFICATION**

Approval of the recommended action will allow ISD, in its capacity as the County's Purchasing Agency, to issue purchase orders in order to complete the improvements.

The splash pads will provide interactive water play for children of all ages year round. The systems provide a safe play environment with zero standing surface water requiring no lifeguard supervision.

Board policy requires departments to obtain Board approval for the purchase and installation of equipment if the labor costs associated with the installation of the equipment exceeds 30 percent of the total purchase order amount. Because of the specialized nature of the installation, and the necessity to meet certain code requirements, the labor costs associated with the installation of equipment as part of these projects has exceeded the 30 percent threshold. Therefore, we are requesting your Board's approval to allow ISD to issue the purchase orders.

### **Implementation of Strategic Plan Goals**

Approval of the recommended action supports County Strategic Plan Goal No. 4, Fiscal Responsibility, Goal No. 5, Children and Families Well-Being and Goal No. 6, Community Services, by providing for installation of new water play areas for children in the unincorporated areas.

### **FISCAL IMPACT/FINANCING**

The water play area projects were originally budgeted based upon a lump sum estimate for a particular size. Individual site conditions and final design to fit the location requires the Department to adjust the amounts at the individual locations. Upon your Board's approval for the attached appropriation adjustment, sufficient funds will be available for the water play areas under the assigned CP numbers.

Attachment A outlines the original budget and revised budget for each site and provides the source of funds for each project.

### **Operating Budget Impact**

The Department has estimated increases to its operating budget based on the individual projects. The increased costs represent staff time and supplies for maintenance of the water play areas. The estimated one-time and ongoing operating costs associated with each project are also contained in Attachment A.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On February 28, 2006, ISD received bids for five of the six water play area projects. Based upon the bids received, the labor portion exceeded the 30 percent threshold under which ISD has delegated authority.

This action has been reviewed and approved by County Counsel.

### **ENVIRONMENTAL DOCUMENTATION**

The purchase and installation of water play area equipment at Bassett, Dalton, Allen Martin, Amelia Mayberry, Rimgrove and Sunshine Parks is categorically exempt from CEQA according to the Section 15303 (d) (e) of the State CEQA Guidelines and Class 3 (a) (b) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the project provides for the construction of small new facilities.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of these actions will not have any impact on any other current services or projects. After completion of the installation of the water play areas, the communities will benefit from the provision of interactive water play area for children of all ages that can be utilized year round.


### **CONCLUSION**

Please instruct the Executive Office-Clerk of the Board to return three conformed copies of this action to Parks and Recreation and one conformed copy each to the Chief Administrative Office, Capital Projects Division, and ISD.

Respectfully submitted,



Russ Guiney  
Director

  
David E. Janssen  
Chief Administrative Officer

RG:KW

c: Executive Officer (22)  
Chief Administrative Office  
County Counsel  
Internal Services Department

**Attachment A**

<u>Project Name</u>	<u>C.P. No</u>	<u>Funding</u>		<u>Estimated Operating Cost</u>
		<u>Original</u>	<u>Revised</u>	
Bassett Park Splash Pad	69491	Prop 62: \$350,000	No Change	\$67,800
Dalton Park Splash Pad	69493	Prop 62: \$350,000	Prop 62: \$350,000 Quimby: \$ 3,000 (PPA 15) \$353,000	\$67,800
Allen Martin Park Splash Pad	69494	Prop 62: \$350,000	Prop 62: \$357,000 Quimby: \$ 14,000 (PPA 8) \$371,000	\$67,800
Amelia Mayberry Park Splash Pad	69513	Prop 62: \$350,000	Prop 62: \$322,000 Quimby: \$ 41,000 (PPA 15) \$363,000	\$67,800
Ringrove Park Splash Pad	69495	Prop 62: \$350,000	Prop 62: \$371,000 Quimby: \$ 37,000 (PPA 13) \$408,000	\$67,800
Sunshine Park Splash Pad	69498	Prop 62: \$350,000	Prop 62: \$350,000 Quimby: \$ 10,000 (PPA 13) \$360,000	\$67,800

COUNTY OF LOS ANGELES  
**REQUEST FOR APPROPRIATION ADJUSTMENT**  
DEPARTMENT OF Parks and Recreation

DEPT'S. 600-06  
No. February 28, 19 2006

**AUDITOR-CONTROLLER.**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFOR**

4-Vote Matter  
FY 05-06  
Please see attached

Justification: Adjustment is necessary to increase funding to the projects in order to provide sufficient funds for purchase order contracts that related to various water play areas.

Ahmed Bahbah for AB.  
Ahmed Bahbah, Accounting Officer III

**CHIEF ADMINISTRATIVE OFFICER'S REPORT**

REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR—

ACTION

✓

RECOMMENDATION

APPROVED AS REQUESTED ✓

AS REVISED

John Edmund 2006  
19

3-7-06

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER

BY Helen Fung

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

19

No. 281

MARCH 2 2006  
19

BY

DEPUTY COUNTY CLERK

**APPROVAL OF APPROPRIATION ADJUSTMENT AND  
AUTHORIZATION FOR THE INTERNAL SERVICES DEPARTMENT  
TO ISSUE PURCHASE ORDERS FOR THE PURCHASE AND INSTALLATION  
OF EQUIPMENT AT VARIOUS WATER PLAY AREAS  
(First District 4-Vote Matter)**

**Appropriation Adjustment**

**FINANCIAL SOURCES:**

Department of Parks & Recreation  
Park In-Lieu Fees Special Fund  
Services and Supplies  
J06 - PK - 65011 - 2000  
\$105,000 Decrease Appropriation

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Dalton Park (1)  
Splash Pad  
Revenue: Charges for Services Quimby/CP  
A01 - CP - 69493 - R401  
\$3,000 Increase Revenue

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Allen Martin Park (1)  
Splash Pad  
Revenue: Charges for Services Quimby/CP  
A01 - CP - 69494 - R401  
\$14,000 Increase Revenue

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Mayberry Park (1)  
Splash Pad  
Revenue: Charges for Services Quimby/CP  
A01 - CP - 69513 - R401  
\$41,000 Increase Revenue

**FINANCIAL USES:**

Department of Parks & Recreation  
Park In-Lieu Fees Special Fund  
Other Charges  
J06 - PK - 65011 - 5500  
\$105,000 Increase Appropriation

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Dalton Park (1)  
Splash Pad  
Building and Improvements  
A01 - CP - 69493 - 6014  
\$3,000 Increase Appropriation

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Allen Martin Park (1)  
Splash Pad  
Building and Improvements  
A01 - CP - 69494 - 6014  
\$21,000 Increase Appropriation

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Mayberry Park (1)  
Splash Pad  
Building and Improvements  
A01 - CP - 69513 - 6014  
\$13,000 Increase Appropriation

BA# 281      MARCH 2, 2006

*John Fung*

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Rimgrove Park (1)  
Splash Pad  
Revenue: Charges for Services Quimby/CP  
A01 – CP – 69495 – R401  
\$37,000 Increase Revenue

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Sunshine Park (1)  
Splash Pad  
Revenue: Charges for Services Quimby/CP  
A01 – CP – 69498 – R401  
\$10,000 Increase Revenue

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TOTAL: \$ 210,000

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Rimgrove Park (1)  
Splash Pad  
Building and Improvements  
A01 – CP – 69495 - 6014  
\$58,000 Increase Appropriation

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Sunshine Park (1)  
Splash Pad  
Building and Improvements  
A01 – CP – 69498 - 6014  
\$10,000 Increase Appropriation

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TOTAL: 210,000

**JUSTIFICATION:** Adjustments are necessary to increase funding to the projects in order to provide sufficient funds for purchase order contracts that related to the various water play areas.

BA #281, MARCH 2, 2006